Prague 4 – Krč birth: year of birth. ........ vol. ........ p. ........ no. ........

QUESTIONNAIRE – CHILD'S NAME /do not use black ink/

Father of the child

Name, Surname: ……………………………..………..……….

name at birth: …………………...….……..………

date of birth: ………………………… location: ……………..…….. district/state: ……….……………...……..

Personal ID No.: ............................. citizenship: ...................... citizen card no.: ................................

Permanent residence – citizens of the Czech Republic according to their citizen card, foreigners according to their residency card

**foreigners without permanent residence in the Czech Republic indicate the city and state of permanent residence abroad**:

…………………………………………………….……………………….……………………….….………….

telephone contact: ............................................... E-mail: .......................................................................

# Mother of the child

Name, Surname: ……………………………..………..………. maiden name: …………………...….

marital status………

date of birth: ………………………… location: ……………..…….. district/state: ……….……………...……..

Personal ID No.: ............................. citizenship: ...................... citizen card no.: ................................

Permanent residence – citizens of the Czech Republic according to their citizen card, foreigners according to their residency card

**foreigners without permanent residence in the Czech Republic indicate the city and state of permanent residence abroad**:

…………………………………………………….……………………….……………………….….………….

telephone contact: ............................................... E-mail: .......................................................................

Date of marriage of the child's parents: ............................... place of marriage: ...........................................

Names and dates of birth of previous children: .........................................................................

……………………………………………………………………………………………………………………..

## Consenting declaration of parents on name(s) of child

**Boy: ............................................ girl: ...............................................................**

***declaration of foreign parent declaration of foreign parent***

Father's signature: ................................................. Mother's signature: ....................................................

…………………………………………………...

Name, surname, stamp and signature of the interpreter **««« please turn over »»»**

from language:

card no. issued by

**Parents who provide all the documents necessary to register their child's birth in the register have the option of having the child's birth certificate sent to**

Indicate the address to which the birth certificate is to be sent by registered post (envelope with a red stripe), **indicate whether to the mother/father:**

to the address: ...................................................................................... postal code: ...........................

**The original and certified copies of the documents you give to the maternity hospital will be returned to you along with the child's birth certificate**

**In-person pick-up of birth certificate:**

You can pick up your child's birth certificate by presenting your ID at:

**Prague 4 Municipal Office, ul. Antala Staška 2059/80b , Prague 4 – Krč**

**A–L**: **PETRA SITTEROVÁ, tel. 261 192 159 petra.sitterova@praha4.cz**

**M–Ž:** **ZUZANA GAŠPAR, tel. 261 192 145 zuzana.gaspar@praha4.cz**

Office hours: **MONDAY, WEDNESDAY 8 a.m.–5:30 p.m.**

### At the maternity hospital, submit the following documents for the registry office:

**Czech citizens:**

**Child born in wedlock**

* a questionnaire on the child's name signed by both parents
* marriage certificate (original or certified copy)

**Child born out of wedlock**

* a questionnaire on the child's name signed by the mother
* birth certificate of the child's mother
* divorce papers of mother with legal validity

# A child for whom paternity is established before birth

* a questionnaire on the child's name signed by both parents
* the parents' consent to determine paternity
* if the declaration of paternity does not include the parents' surnames, the parents' birth certificates must also be submitted

# Child born within 300 days of the final divorce decree

* a questionnaire on the child's name signed by the mother and former husband
* marriage certificate
* if the wedding certificate does not include the parents’ names at birth, their birth certificates must also be submitted
* divorce papers of the mother with legal validity

**Child born to single mother**

* a questionnaire on the child's name signed by the child’s mother
* birth certificate

**Foreigners:**

Foreigners present the same documents as Czech citizens at the maternity hospital:

1. marriage certificate (if only the mother, then birth certificate) with translation into Czech by a court translator, from certain countries with Apostille or superlegalization, from EU countries with attached multilingual form
2. mother’s divorce papers with legal force with the same particulars
3. if the wedding certificate does not include the parents’ names at birth, their birth certificates with the same particulars must also be submitted
4. a questionnaire on the child's name signed by both parents
5. if the parents have different surnames, a statement of the choice of surname for the child

**One of the parents presents both identity cards (passport, ID card or residence permit) to the Registry Office of the Prague 4 Municipal Office**

If foreign parents do not speak Czech, we recommend that they arrange for a Czech-speaking escort.